



Azerbaijan Cultural Society of Northern California (ACSNC)

Meeting Minutes for Quarterly Board Meeting

Meeting Details

President: Ayka Agayeva
Secretary: Narmin Babayeva
Treasurer: Gunay Mahmudova
Board chairperson: Hamid Azari
Location: Zoom call
Scheduled Date & Time: October 2, 2023 at 7:30 pm

Attendees

Ayka A, Narmin B, Gunay M, Hamid A

Call to Order

Meeting called to order by Narmin B at 7:30 pm.
Approve previous meeting minutes - Yes
Review / Approve current meeting agenda - Yes

Agenda

- Review Finances
 - Q1/Q2 Cash flow report [10 minutes] (Gunay) - *approve/reject for publishing*
 - Update on Shahla Garayeva scholarship funds (Gunay)
 - Tax filing (Gunay)
 - End of 2023 Financial outlook (Ayka)
- Review of major upcoming events [20 mins]
 - Taiwanese Kids Festival
 - Zefer gunu
 - Thanksgiving Friendsgiving
 - Chille gece
 - 21 Azer
 - Solidarity Day
- Review of programs [20 mins]
 - Azerbaijani language & Azerbaijani dance classes

- Membership drive - discussion of the project plan for November
 - Organizational updates
 - Our status (Ayka) [3 mins]
 - Membership drive in October (in lieu of fundraising gala) [3 mins]
 - New officer, board member, and position candidates or changes [5 mins]
-

Old Business

- Review Finances
 - Q1/Q2 Cash flow report (Gunay) - **Approved**
 - Tax filing (Gunay)
 - Gunay will be reaching out to the accountants to file 2022 taxes.
 - End of 2023 Financial outlook (Ayka)
 - Not enough funds left. We need to secure funds to pay this year's rent. We have some uptick in membership sign-ups but not nearly enough.
- Review of major upcoming events
 - Taiwanese Kids Festival
 - We have a guest booth at Taiwanese Festival on Oct 14th, starting at 10am and a dance performance by kids on the main stage. Narmin B. will be there to represent the organization. Help needed to set up the table, talk to attendees, network with other organizations, etc. Would be good to secure some funds to order traditional foods.
 - Zefer gunu
 - Planning to have a concert of Almaxanim from Azerbaijan. Funding will be provided by Azerbaijani Consulate in LA. We are looking for a volunteer community member to help plan (venue, logistics, etc). Date will be in the end of October.
 - Thanksgiving Friendsgiving
 - Looking at venues for community potluck on Nov 22nd.
 - Chille gece
 - Need to find someone to lead the planning of Chille gece and 21 Azer.
 - 21 Azer
 - Solidarity Day
 - Need to look for funding to help keep costs low. Format will be concert dinner. Hamid A. offered to help organize. Date will be December 9-10 or the following weekend depending on venues.
- Organizational updates
 - Our status (Ayka)
 - Ayka is working on filing necessary documents to update the status of the organization.
 - Membership drive in October (in lieu of fundraising gala)
 - Need to organize a membership drive to increase the number of members. Working on a detailed plan.
 - New officer, board member, and position candidates or changes - **No changes**

New Business

None

President's Report

Given by Ayka A.

- No new reports, discussion of upcoming events and programs.

Secretary's Report

Given by Narmin B.

- No new reports, discussion of upcoming events only.

Treasury Report

Given by Gunay M.

- Financial report for Q1/Q2.

Report: accepted.

Board Report

Given by Hamid A.

- No updates at this time.
-

Other Items

None

Adjournment

Meeting adjourned at 8:30 pm by Narmin B.

Minutes compiled by Ayka A., Narmin B.
