



Azerbaijan Cultural Society of Northern California (ACSNC)

Meeting Minutes for Quarterly Board Meeting

Meeting Details

President: Ayka Agayeva
Secretary: Narmin Babayeva
Treasurer: Gunay Mahmudova
Board chairperson: Hamid Azari
Location: Zoom call
Scheduled Date & Time: April 27, 2023 6:30 pm

Attendees

Ayka A, Narmin B, Hamid A, Ulduz B.

Call to Order

Meeting called to order by Narmin B. at 6:35pm .
Approve previous meeting minutes - yes.
Review / Approve current meeting agenda - yes.

Agenda

- Welcome / Joining [5 mins]
- Board / officer rules of engagement [10-15 mins] (Ulduz)
- Review / Approve [Q3 board meeting minutes](#) [5 mins]
- Review Finances (Ayka) [15 mins]
 - Q4 Cash flow report [10 mins]
 - 2023 Financial outlook
 - Grant application
 - Victims of war fundraiser update (Narmin)
- Review of major upcoming events [10 mins]
 - Fundraiser - brainstorming ideas for low-key event that drives funding
 - 28 May Event (potluck + flag raising)
 - Camping - assigning a lead
 - Turkic festival - preliminary discussion
- Review of programs [10 mins]
 - Dance and Language programs - pending funding

- Library book drive (Narmin)
 - Membership system overhaul
 - New officer and position candidates [5 mins]
 - Any board members update (Hamid b / Ulduz)
-

Old Business

- Board / officer rules of engagement (Ulduz)
- Review / Approve [Q3 board meeting minutes](#) - **approved**
- Review Finances (Ayka)
 - Q4 Cash flow report:
 - Preliminary review, final approval for publication post-meeting. Discussed the context of the largest transactions, such as refunds for cancelled concert and delayed rent payments.
 - 2023 Financial outlook
 - Discuss the needs and the minimum amount of funds that needs to be raised for the year.
 - Suggestion to add a new field to demonstrate the source of the funding.
 - Grant application
 - Ayka A applied for an unrestricted operation grant, waiting for the results.
 - Victims of war fundraiser update (Narmin)
 - Parts of the funds have been distributed by Red Hearts foundation, the rest is in the process. All documentation is made available to donors upon request.
 - Other:
 - Financials for the Khojaly event and Diaspora Committee meeting are still pending to be closed.
 - Ulduz B to submit all open financial statements from Azerbaijani language events.
- Review of major upcoming events
 - Fundraiser - brainstorming ideas for low-key event that drives funding
 - Officers to brainstorm and come back with a reasonable budget
 - 28 May Event (potluck + flag raising)
 - Narmin B is working on getting a day from SF
 - Additionally agreed to have a potluck in the park for community celebration.
 - Camping, location confirmed, assigning a community member as a lead - **agreed**
 - Turkic festival - preliminary discussion on the format, timeframe, and needs.
- Review of programs [10 mins]
 - Dance and Language programs - pending funding
 - Library book drive
 - Membership system overhaul
- New officer and position candidates

- Looking for potential new officers and chairpersons.
-

New Business

- Movie screening in a library for “Hadis”
 - Make a budget for several events with special speakers for 2023.
 - No update on board members.
-

President’s Report

Given by Ayka A.

- No new reports, discussion of upcoming events and financial report.

Secretary’s Report

Given by Narmin B.

- No new reports, discussion of upcoming events only.

Treasury Report

- *None*

Board Report

Given by Ulduz B.

- No updates at this time.
-

Other Items

None.

Adjournment

Meeting adjourned at 7:45 pm by Narmin B.

Minutes compiled by Narmin B.
